



**THE PENN BROOK CLUB**  
**RULES & REGULATIONS**

Penn Brook Club is a NON-SMOKING facility. Smoking is strictly prohibited in and around the pool, all buildings and grounds, and including the parking lot.

In addition to following the instructions of the pool manager and other employees, members and guests are required to be familiar with and adhere to the following rules. Non-compliance with the rules may result in removal from the pool grounds and/or loss of membership. Reinstatement will be at the discretion of the management and/or Board of Trustees.

**1. CLUB HOURS AND USE**

- a. The Club is open from Memorial Day through Labor Day, with exceptions at the discretion of the Board of Trustees.
- b. The regular season operating hours are noon to 9pm weekdays, weather permitting, 11am to 9pm weekends; with modification at the discretion of the manager. All Club facilities close promptly at 9pm.
- c. The manager has the right to reserve areas of the pool for instruction, swim team practice, and special purposes such as swimming and diving meets.
- d. Special hours or special events may be requested of the manager, and approved by the Board of Trustees.

**2. MEMBER OBLIGATIONS**

- a. Daily sign in sheets will be kept at the front desk. New Jersey state law requires tracking of all persons on Club grounds.
- b. Everyone entering the Club grounds, including guests, must be registered at the front desk.
- c. All persons using any of the Club facilities do so at their own risk. The Club will not be responsible for any accident or injury in connection with such use.
- d. The cost of any damage to Club property will be charged to the responsible member. The Club will not be responsible for loss or damage to personal property.
- e. It is the responsibility of the member to provide the Board of Trustees written notification regarding changes to family status (i.e. family members in household, divorce, etc.) so that membership and/or bond status can be updated accordingly.

### 3. GUESTS

- a. Guest fees shall be \$8 per day, per guest.
- b. Members must register all guests with the front desk staff.
- c. Any person who is not a member of the Club in the current year shall be considered a guest. Some examples of guests are:
  - i. Houseguests;
  - ii. Family members not on the membership;
  - iii. Children and grandchildren of sustaining members; and
  - iv. Divorced former member who did not retain membership.
- d. Members should introduce guests to a lifeguard immediately upon arrival.
- e. Members are responsible for the conduct of their guests and must remain on Club premises as long as any guest is present.
- f. All guest fees will be assessed and billed at the end of the season. No cash is required during the season.
- g. Each membership shall be limited to 15 guest privileges per calendar month. Exceptions to this rule may be made by the Board of Trustees or the manager.
- h. Employed baby sitter guest privileges are unlimited and guest fees do not apply. The following baby sitter rules apply:
  - i. A qualified sitter is a responsible person age 14 or older;
  - ii. Sitters MUST have a written note of employment from the member family whose child(ren) he/she is babysitting on file with the manager;
  - iii. A member child must be present with a baby sitter; and
  - iv. Sitters may NOT bring or register guests, including friends of the child(ren) they are babysitting.

### 4. ADMISSION OF CHILDREN

- a. **All Children age 12 and under must be supervised by a responsible person age 14 or older, unless Rule 4.d. (below) applies.** Supervision may be required of a child of any age at the pool manager's discretion.
- b. Children 12 and under, or anyone at the discretion of the manager, must pass an annual swimming test for admission to the large pool unaccompanied by an adult. To pass the swim test, the swimmer must jump into the pool from the deck, swim unassisted for two (2) continuous lengths (50 meters) and tread water for 60 seconds.

- c. Non-swimmers may be in the large pool only if an adult or qualified sitter is in the water with the non-swimmer, within arm's reach and providing close supervision.
- d. Children 10 through 12 years old who have passed the swimming test may come unaccompanied to the Club until 5:30pm, but must have written permission from a parent on file with the manager.
- e. Children between 13 and 18 years of age may have up to two (2) guests (subject to the membership's monthly guest privilege allocation). All rules for guests in Section 3 above apply.
- f. Children age 12 or under CANNOT bring younger siblings, friends or any guests to the Club.

## 5. HEALTH AND SAFETY

- a. **Emergency situations should be brought to the attention of a lifeguard or the manager-on-duty immediately.** Report all incidents, even if they seem minor.
- b. All bathers must shower before entering the pool.
- c. The following are prohibited:
  - i. Swimming in the absence of a lifeguard;
  - ii. Urinating, spitting and blowing of nose in the pool;
  - iii. Running, pushing, wrestling, or ball playing on pool deck.
  - iv. Abusive or profane language;
  - v. Diving anywhere except the diving area of the pool. The previous diver must reach the pool ladder before another diver can use the board. In the diving tank, diving from the pool deck and recreational swimming are permitted only when the boards have been closed by a lifeguard.
  - vi. Obstructing pool steps or ladders;
  - vii. Flotation devices in the large pool unless used during periods of instruction or when approved by the manager (kick boards are permitted);
  - viii. Glass containers of any kind on Club grounds;
  - ix. Alcoholic beverages on Club grounds unless approved in advance by the Board of Trustees;
  - x. Pets on Club property;
  - xi. Food and drink (other than water) outside of the picnic area; and
  - xii. Balls of any kind in or around the pool, except for balls checked out from a lifeguard at the check-in counter.

- d. State law requires that admission be refused to anyone with a cold, cough, inflamed eyes, infection, bandages, or other evidence of communicable disease.
- e. Children in the large pool must be toilet trained or have tight fitting rubber pants over cloth diapers or a “swim diaper”. Ordinary disposable diapers are not permitted in the large pool.
- f. Motorists must drive slowly and carefully in the parking lot.
- g. Bicyclists must park bike in a designated bicycle area.

## 6. WADING POOL REGULATIONS

- a. The New Jersey state law requires that a responsible, trained person under the supervision of the manager shall supervise the activities at the wading pool when in use. If members care to utilize the wading pool, they must understand and abide by the wading pool rules below and as posted.
- b. Wading pool rules:
  - i. Use of the wading pool is restricted to **non-swimming** children age seven (7) and under.
  - ii. All children in the wading pool area must be accompanied by a parent, guardian or a qualified sitter.
  - iii. Emergency situations should be addressed to a lifeguard or the manager-on-duty immediately. Report all incidents, even if they seem minor.
  - iv. All children must change, or be changed, in the dressing rooms.
  - v. Running is not permitted in or around the wading pool.
  - vi. Play objects should be used with restraint. Objects may not be thrown.
  - vii. Flotation devices and toys are permitted within reason and with prior permission of the manager. Flotation devices and toys are not to be stood upon.
  - viii. Food and drink is prohibited in the wading pool area.
  - ix. Children in the wading pool must be toilet trained or have tight fitting rubber pants over cloth diapers or a “swim diaper”. Ordinary disposable diapers are not permitted in the wading pool.

## 7. DIVING BOARD/WELL REGULATIONS

- a. Children 12 and under, or anyone at the discretion of the manager, must pass a swimming test before using the diving boards.
- b. Diving boards are either open or closed as directed by a lifeguard on duty.
- c. Only one person at a time is permitted on the diving board and ladder.

- d. Do not dive until the previous diver has cleared the area below the board and reached the side of the dive well.
- e. Divers may not bounce on the board more than once.
- f. Jump/dive straight off the end of the board - never jump/dive sideways or from the side of the board.
- g. After diving, swim directly to the ladder at the side of the dive well and exit the pool.
- h. Climb to the high board **ONLY** if you can jump off - no climbing down the ladder!
- i. Retrieving objects from the bottom of the dive well is not allowed, unless authorized by a lifeguard on duty.
- j. Have fun and be safe!