

THE PENN BROOK CLUB
Application for Use of Facility

I represent that I am a member in good standing of The Penn Brook Club (hereinafter, the "Club") and hereby request approval to use the Club facilities as follows and in accordance with the below:

Nature of Activity: _____

Date: _____ Rain Date (optional): _____ Time: from _____ to _____

Expected Number of Guests:

Members: _____ Adults; _____ Minors

Non-Members: _____ Adults; _____ Minors

Totals: _____ Adults; _____ Minors

I understand that this request will be presented to the Club's Board of Trustees at its next regularly scheduled meeting. I further understand that the approval of my request and the determination of applicable charges and fees (including but not limited to facility rental guest charges, and wages for required staff) will be subject to the sole discretion of the Board of Trustees and that payment is to be made by check payable to "Penn Brook Club".

I certify that I have read all of the Club's rules and regulations. I will take sole personal responsibility for the conduct of my guests during the duration of the planned activity and will inform them of the Club's rules. I understand that the Club is an alcohol free, glass free and smoke free facility and will make sure all of my guests abide by that policy. I will also make sure that each of my guests signs the Club's registration book upon arrival as required.

I hereby acknowledge that The Penn Brook Club (the "Club") will not be responsible for any accident, injury or other liability arising in connection with the requested use and I hereby release and hold harmless the Club, its officers and trustees, its employees, members and agents from any claims for any liability whatsoever resulting from the use of the Club's grounds and facilities by me or any of my guests.

Member Signature: _____ Member Name: _____

Date Signed: _____

Board Action: Approved: _____ Denied: _____ Date: _____

Comments/Special Requirements:

Member to provide all food and supplies (including charcoal, paper goods, utensils, etc.

Check Applicable Fees:

Facility Use* _____ Staff** _____

Non-member guest fees @\$8 per person _____

*\$25 per hour (\$50 minimum charge)

**To be determined based upon number of employees required to safely staff the event.